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Erasmus+ KA1 VET learner and staff mobility projects SOGREEN

TERMS AND CONDITIONS OF PARTICIPATION

1. The aim of Erasmus+ SOGREEN projects is to contribute to the development of social and green entrepreneurship by enhancing entrepreneurial knowledge and skills of VET students, as well as the ability of VET teachers to influence the development of these competences.
2. The mobility programmes are planned to take place in Poland (Gdansk), Lithuania (Kaunas) and Greece (Crete).
3. The duration of a mobility programme is 2 weeks for VET students and 1 week for VET teachers. The preliminary dates are:
 - a. 8-22 November (students) and 15-22 November 2022 (teachers) in Poland
 - b. 29 January - 12 February (students) and 5-12 February 2023 (teachers) in Lithuania
 - c. 17 April – 1 May (students) and 24 April – 11 May (teachers) in Greece

The dates of each mobility programme will be confirmed about 2 months before the start of the programme. The preliminary dates may change by +/- 2 weeks.

4. The main language of the mobilities (except of the mobilities in Greece) is English. It is expected that all participants will be able to communicate in the main language of the mobility. Information about free linguistic support will be provided to the selected participants. All participants (except of native speakers) are required to take an online foreign language assessment test before the mobility programme.
5. The main eligibility criteria for the students wishing to take part in the mobility programme is being enrolled in a VET programme in one of the participating colleges, or to have graduated not earlier than 1 year before the foreseen end of the mobility programme. The **selection criteria for students** wishing to take part in the above mobility programmes are:
 - Advancement in learning (grade point average - please consult your Erasmus+ office to confirm as different requirements may be set by each college),
 - Motivation to take part in the mobility programme/ interest in entrepreneurship,
 - Commitment to participate in preparatory training (September-October 2022),
 - Recommendation by participant's college.
6. The above criteria have an equal weight in the evaluation of the quality of the application. The applicant with the highest GPA will receive 25 points; motivation will be evaluated by a maximum of 25 points, as well as recommendation by participant's college; expressed commitment to participate in the preparatory training will add 25 points. The overall maximum evaluation score is 100. The applications will be ranked according to the overall score. If two applications collect the same number of points, priority will be given to the applicant that has participated in less mobility programmes in the past. If applicants participated in the same number of mobility programmes in the past, selection will be made by their college.
7. The main eligibility criteria for the staff wishing to take part in the mobility programme is being employed in one of the participating colleges. The selection criteria for staff wishing to take part in the mobility programmes are motivation and expected personal and professional impact. The motivation will be evaluated based on the information provided in the application form. The maximum evaluation score is 100. The applications will be ranked; in case 2 applications receive the same evaluation, priority will be given

to the applicant that has participated in less mobility programmes in the past. If applicants participated in the same number of mobility programmes in the past, selection will be made based on the recommendation of their college.

8. Potential participants are required to submit an application before 10/07/2022. The Application form is available online: <http://www.learning-detours.com/traineeships-eu.html>.
9. The applications will be evaluated, ranked and the participants will be selected jointly by the project coordinator and the participating colleges. Each college has a specific number of places available for selected mobility destinations and dates, and will participate in the evaluation of their own students and staff members.
10. All applicants will be informed about the results of the selection process not later than 2 weeks after the application deadline. A reserve list will be created in case there are more eligible participants than places available.
11. In case some places in the mobility programmes remain available after the evaluation procedure, application deadline may be extended.
12. Selected participants will sign Grant Agreements whereby they will accept the proposed programme of the mobility and commit to abide by the principles of the Quality Commitment. The Quality Commitment includes among others the following obligations of the participant:
 - Abide by the rules and regulations of the Host Organisation, its normal working hours, code of conduct and rules of confidentiality.
 - Communicate with the Sending Organisation and Host Organisation about any problems or changes regarding the mobility.
 - Submit a report in the specified format after the mobility period is completed.
13. By signing the Grant Agreement, the participant commits to take part in the programme and can only withdraw in exceptional circumstances (force majeure). **In other cases they will bare the costs already incurred related to their participation in the project (the cost of the flight ticket).** This is to allow for another person to take part in the programme, and fulfill the obligations of the project.
14. The participants have the responsibility to ensure that they have and provide a copy of a valid travel document that does not expire before the end date of the mobility programme. The applicants are requested to consult the entry requirements for their mobility destination and make sure they have all requested documents before travel.
15. The selected participants will be invited to preparation meetings where practical information regarding the destination, logistics, etc. will be provided. Participation in the preparation workshops is compulsory aiming to ensure the quality of the programme. The dates of the events will be announced as soon as all the participants are selected.
16. In addition to preparation meetings, the participants will be invited to take part in a **preparatory training**. Preparatory training will take place in Cyprus in September-October 2022. The aim of the preparatory training is to develop and improve participants' leadership and related skills (communication, teamwork, problem solving, creativity, etc.), and improve the impact of the mobility programmes focused on entrepreneurship. Preparatory training will consist of 2 parts – individual study (appr. 10-20 hours, online, September 2022) and team activities (appr. 10 hours, online and/or with physical presence, October 2022). The participants will receive instructions on how to join the training in August 2022.
17. The project subsidy will cover travel costs (flight tickets, bus or train transfer from the destination airport to the host town and back to the airport, insurance), accommodation on a full board basis (breakfast, lunch, dinner) and the costs of the training programme.
18. Accommodation and food during the programme will be arranged by the host organisations. Students will mostly be accommodated in shared rooms (2-4 students per room) and teachers in single rooms.
19. The participants are expected to take an active part in the dissemination activities (Facebook page, events) of the project. The dissemination activities will be discussed with the selected participants. The participants may be requested to present their mobility experience in the events organised by the project consortium or Cyprus National Agency.