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Erasmus+ KA1 VET learner and staff mobility projects SOGREEN

TERMS AND CONDITIONS OF PARTICIPATION

1. The aim of Erasmus+ SOGREEN projects is to contribute to the development of social and green entrepreneurship by enhancing entrepreneurial knowledge and skills of VET students, as well as the ability of VET teachers to influence the development of these competences.
2. The mobility programmes are planned to take place in Poland (Gdansk), Lithuania (Kaunas) and Greece (Crete).
3. The duration of a mobility programme is 2 weeks for VET students and 1 week for VET teachers. The preliminary dates are included in the application form. The dates of each mobility programme will be confirmed about 2 months before the start of the programme.
4. The main language of the mobilities (except of the mobilities in Greece) is English. It is expected that all participants will be able to communicate in the main language of the mobility. Information about free linguistic support will be provided to the selected participants. All participants (except of native speakers) are required to take an online foreign language assessment test before the mobility programme.
5. The main eligibility criteria for the students wishing to take part in the mobility programmes is being enrolled in a VET programme in one of the participating colleges, or to have graduated not earlier than 1 year before the foreseen end of the mobility programme.
6. Potential participants are required to submit an application. The Application form and the deadline is available online: <http://www.learning-detours.com/traineeships-eu.html>.
7. The **selection criteria for students** wishing to take part in the above mobility programmes are:
 - Advancement in learning (grade point average - please consult your Erasmus+ office to confirm as different requirements may be set by each college, e.g. a minimum grade point average to be eligible to take part in a mobility programme),
 - Motivation to take part in the mobility programme/ interest in entrepreneurship and related skills,
 - Commitment to participate in preparatory meetings/ training,
 - Recommendation by participant's college.
8. The above criteria have an equal weight in the evaluation of the quality of the application. The applicant with the highest GPA will receive 25 points; motivation will be evaluated by a maximum of 25 points, as well as recommendation by participant's college; expressed commitment to participate in the preparatory training will add 25 points. The overall maximum evaluation score is 100. The applications will be ranked according to the overall score. The applications with a score below 70 will not be considered. If two applications collect the same number of points, priority will be given to the applicant that has participated in less mobility programmes in the past. If applicants participated in the same number of mobility programmes in the past, selection will be made by their college.
9. The above procedure applies to all applications that are submitted before the set deadline (please see the application form). In case not all available positions are filled before the deadline, the deadline may be extended and applications evaluated on first come – first served basis. The application evaluation score has to be above 70 in order to be approved.
10. The main eligibility criteria for the staff wishing to take part in the mobility programme is being employed in one of the participating colleges. The selection criteria for staff wishing to take part in the mobility programmes are motivation and expected personal and professional impact. The motivation will be

evaluated based on the information provided in the application form. The maximum evaluation score is 100. The applications will be ranked; in case 2 applications receive the same evaluation, priority will be given to the applicant that has participated in less mobility programmes in the past. If applicants participated in the same number of mobility programmes in the past, selection will be made by the project coordinator in consultation with the sending college(s).

11. The applications will be evaluated, ranked and the participants will be selected jointly by the project coordinator and the participating colleges. Each college will participate in the evaluation of their own students and staff members.
12. The applicants will be informed about the results of the selection process by their college. A reserve list will be created in case there are more eligible participants than places available.
13. Selected participants will sign Grant Agreements whereby they will accept the proposed programme of the mobility. The obligations of the participant include, among others:
 - Participate in all activities included in the mobility programme
 - Abide by the rules and regulations of the host organisation, its normal working hours, code of conduct and rules of confidentiality
 - Communicate with the project coordinator, their college and the host organisation about any issues regarding the mobility.
 - Submit a report in the specified format after the mobility period is completed.
14. By signing the Grant Agreement, the participant commits to take part in the programme and can only withdraw in exceptional circumstances (force majeure). **In other cases of withdrawal, the participant accepts to bear the costs already incurred related to their participation in the project (e.g. the cost of the flight tickets, accommodation, etc.) up to the total amount of the grant as specified in their grant agreement.** This is to allow for another person to take part in the programme, and fulfill the obligations of the project.
15. The participants have the responsibility to ensure that they have and provide a copy of a valid travel document that does not expire before the end date of the mobility programme. The applicants are requested to consult the entry requirements for their mobility destination and make sure they have all requested documents before travel.
16. The participants will be invited to preparation training/ meetings where the contents of the mobility programme will be explained and practical information regarding the destination, logistics, etc. will be provided. Participation in the preparation workshops is compulsory aiming to ensure the quality of the programme. The dates of the events will be announced as soon as all the participants are selected.
17. In addition to preparation meetings, where applicable, free online language assessment and training will be offered as well.
18. **The Erasmus+ grant will cover preparation, travel costs (flight tickets, bus or train transfer from the destination airport to the host organisation and back to the airport, insurance), accommodation on a full board basis (breakfast, lunch, dinner), the training programme and certification.**
19. Accommodation and food during the programme will be arranged by the host organisation. Students will mostly be accommodated in shared rooms (2-4 students per room) and teachers in single rooms.
20. The participants are expected to take an active part in the dissemination activities (Facebook page, events) of the project. The dissemination activities will be discussed with the selected participants. The participants may be requested to present their mobility experience in the events organised by the project consortium or Cyprus National Agency.